Configuring a Blackberry Q10 (BlackBerry 10 OS) for use with CUIT LionMail

1. Getting started
   a. If you haven’t already, create your LionMail Device Password
   b. Enable IMAP in LionMail
      i. Sign in to LionMail
      ii. From your LionMail Inbox, click the gear icon in the upper-right and select Settings
      iii. Click Forwarding and POP/IMAP
      iv. Select Enable IMAP
      v. Click Save Changes when you’re done

2. On the BlackBerry Home Screen, scroll right until the Settings icon appears, tap on Settings
3. In System Settings, tap on Accounts
4. At the bottom of the Accounts Settings screen, tap on the Add Account icon

5. At the bottom of the Add Account screen, tap on the Advanced Setup icon
6. In Advanced Setup, tap on Microsoft Exchange ActiveSync
7. In the Add Account screen enter the requested information:
   a. Description: My LionMail Account (or whatever you want to call it)
   b. Domain: columbia.edu
   c. Username: Your UNI
   d. Email Address: UNI@columbia.edu
   e. Password: Your LionMail Device Password
   f. Server Address: m.google.com
   g. Port: 443
   h. Use SSL: On
   i. Use VPN: Off
   j. Push: On
   k. Sync Timeframe: 30 days

Tap Next
8. In the Add Account screen, leave all Syncs set to On, tap **Done**

9. In a minute or so the Account Settings screen will appear, your LionMail account will be listed. Close Account Settings by swiping up and tapping on **X**

10. Tap the BlackBerry Hub icon to open your LionMail account

11. Note, depending on your connection speed, it may take several minutes for your LionMail account to populate