INFORMATION TECHNOLOGY CAREER TRACK
PORTFOLIO MANAGEMENT OFFICE

INDEPENDENT CONTRIBUTOR
TRACK

MANAGEMENT
TRACK

LEAD BUSINESS ANALYST
BA or Equivalent Required/Minimum
5-7 yrs. Exp.

PROJECT DIRECTOR
BA or Equivalent Required/Minimum
7-9 yrs. Exp.

SENIOR PROJECT MANAGER/
PROJECT MANAGER
BA or Equivalent Required/Minimum
5-7 yrs. Exp.

Technical Skills

- Strong Proficiency to Expert level in
  some/all of the following technologies:
- MS Project, SharePoint, ServiceNow.
- PMP Certification a plus.

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GR

SENIOR BUSINESS ANALYST
BA or Equivalent Required/Minimum
4-6 yrs. Exp.

BUSINESS ANALYST
BA or Equivalent Required/Minimum
3-5 yrs. Exp.

ASSOCIATE BUSINESS ANALYST
BA or Equivalent Required/Minimum
2-4 yrs. Exp.

PORTFOLIO
MANAGEMENT OFFICE

Soft Skills

- Establishes full project lifecycle plans
  for one or more projects. These
  projects are of moderate to
  high visibility or complexity.
- May manage dependent or
  interdependent projects.
- Provides business case development
  with costing and customer needs
  assessments. Manages RFP
- process with minimal oversight.